

**CITY OF SOUTH SALT LAKE
POSITION DESCRIPTION**

Position Description: Building Inspector III
Department: Community & Economic Development
Position Grade: 18
Supervisor: Building Official
FLSA Status: Non-exempt

POSITION SUMMARY

The Building Inspector III reports to the Building Official; is responsible for conducting field inspections under the parameters of the Uniform Building, Plumbing, Mechanical and Electrical Codes as adopted by the State of Utah.

ESSENTIAL RESPONSIBILITIES AND DUTIES

1. Performs field inspections on all phases of commercial, industrial, and residential construction projects.
 2. Assists as assigned in reviewing building permit applications.
 3. Responds to and enforces building violations pertaining to projects under construction.
 4. Conducts premise inspections on business license applications to ensure health, welfare and safety requirements are met.
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MINIMUM QUALIFICATIONS

EDUCATION, EXPERIENCE AND CERTIFICATIONS

Graduation from high school or GED equivalent and four years experience in general construction or related field, or any equivalent combination of related education and experience. Must possess the basic four (building, electrical, plumbing and mechanical) ICBO/state certifications or classifications for commercial and residential inspection.

Must possess a valid state driver's license or have the ability to obtain one prior to employment.

NECESSARY KNOWLEDGE, SKILLS AND ABILITIES

1. Knowledge of building codes; knowledge of general construction and contracting procedures.
 2. Skill in public and government relations.
 3. Ability to work and coordinate with contractors, businessman and citizens on zoning and building related issues.
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PHYSICAL DEMANDS/WORK ENVIRONMENT

The physical demands and work environment characteristics described here are representative of those that must be met or will be encountered by an employee while successfully performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is occasionally required to reach with hands and arms. The employee is occasionally required to stand, walk, and use hands to operate objects, tools or controls. The employee is occasionally required to sit, climb, balance, stoop, kneel, crouch or crawl. The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus.

While performing the duties of this job, the employee regularly works in outside weather conditions. The employee is frequently exposed to wet and/or humid conditions, or airborne particles. The employee occasionally works near moving mechanical parts and in high, precarious places. The noise level in the work environment is usually quiet in the office and moderate to loud in the field.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of the specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position. The job description is subject to change by the employer as the needs of the employer and requirements of the job change.

Approved: _____

Effective date: October 19, 2000

Revision history: August 22, 1996