



City of South Salt Lake  
 Community Development Department  
 220 E. Morris Avenue  
 South Salt Lake City, Utah 84115  
 Phone (801) 483-6011 Fax (801) 483-6060

## APPLICATION FOR ZONING MAP AMENDMENT AND TEXT CHANGE

The Planning Commission meets the 1<sup>st</sup> and 3<sup>rd</sup> Thursdays of each month. Applications are due fourteen days prior before 11:30 a.m.

Property Address, Parcel ID, and owner(s): (List information for all parcels included in this application)

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Current Zoning Designation(s): \_\_\_\_\_ Proposed Zoning Designation: \_\_\_\_\_

Please state the reason for zone change request:

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### PETITIONERS INFORMATION

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone #/Email Address: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Agents Name: \_\_\_\_\_

Agents Address: \_\_\_\_\_

Phone #/Email Address: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



-----For City Use Only-----

Application Date: \_\_\_\_\_ Fee Paid: \_\_\_\_\_ Accepted By: \_\_\_\_\_



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## ZONE CHANGE REQUEST APPLICATION CHECKLIST

- \_\_1. Complete application
- \_\_2. Application Fee
- \_\_3. For Zoning map amendments provide a site plan showing:
  - a. structures on the lot where zone change is requested
  - b. streets
  - c. proposed location of new structures
  - d. location and ownership of adjacent lots
  - e. locations of driveways and parking areas
  - f. other information as directed by staff
- \_\_4. Letter of description explaining the reason for the change in zoning
- \_\_5. All plans must also be submitted on a disc in PDF format

### **Public Notice Information for Zoning Map Amendments**

- \_\_6. Submit a copy of the property owner's list from Salt Lake County Recorders office.
- \_\_7. Submit a property ownership list printed on mailing labels from Salt Lake County Recorder's Office of all adjacent property owners within 400 feet. List will include owner's property parcel I.D. number, name, and mailing address. (ask for the list from VAST 1665 and VAST 1667)
- \_\_8. The applicant must furnish plain white business envelopes, pre-stamped and addressed for each property owner to be noticed (do not put a return address on the envelopes). South Salt Lake City will mail the notices to all property owners within 400 feet of the subject property. Also, include an envelope for both the owner of the property and the applicant.



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## FEE SCHEDULE EFFECTIVE December 15, 2009

1. <u>Conditional Use</u>	
Home Occupation and Other Residential	\$100.00
Commercial	\$300.00
2. Variance/Appeals - Administrative Law Judge	\$15.00
3. <u>Development</u>	
Concept Review	\$50.00
Preliminary Review	\$200.00
Final Plat	\$200.00
4. Design Review	\$150.00
5. Special Exception	\$150.00
6. Lot Split	\$250.00
7. Zone Changes	\$300.00
8. Annexations	\$0
9. Street Light Fee (new development, per light)	\$1,200.00
10. <u>Recording Fee</u>	
Plats	As Per Cost to City
Documents	As Per Cost to City
11. Street Sign Fee (per sign)	\$100.00
12. Alley Vacation Request	\$500.00
13. Site Plan Review (Commercial Construction Only)	\$350.00

PROPERTY OWNER'S AFFIDAVIT

I/we \_\_\_\_\_, being duly sworn, depose and say that I/we am/are the current owner of the property involved in this application: that I/we have read the application and attached plans and other exhibits and are familiar with its contents; and that said contents are in all respects true and correct based upon my personal knowledge.

\_\_\_\_\_  
Owner's Signature

\_\_\_\_\_  
Owner's Signature (co-owner if applicable)

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_,

\_\_\_\_\_  
Notary Public

Residing in \_\_\_\_\_

My commission expires: \_\_\_\_\_

AGENT AUTHORIZATION

I/we, \_\_\_\_\_, the owner(s) of the real property located at \_\_\_\_\_, South Salt Lake City, Utah, do hereby appoint \_\_\_\_\_ as my/our agent to represent me/us with regard to this application affecting the above described real property located in the city of South Salt Lake, and authorize \_\_\_\_\_ to appear on my/our behalf before any City Board or Commission considering this application.

\_\_\_\_\_  
Owner's Signature

\_\_\_\_\_  
Owner's Signature (co-owner if applicable)

On the \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_, personally appeared before me \_\_\_\_\_

\_\_\_\_\_ the signers(s) of the above Agent Authorization who duly acknowledged to me that they executed the same.

\_\_\_\_\_  
Notary Public

Residing in \_\_\_\_\_

My commission expires: \_\_\_\_\_